

**VILLAGE OF BARTONVILLE BOARD OF TRUSTEES MEETING MINUTES**  
**November 9, 2020 6:00 p.m.**

Mayor Ricca called the November 9, 2020 Board of Trustees meeting to order at 6 p.m. with roll call.

Present: Trustees Donley, Leibach, Carroll, Zachman, and Lawless. Mayor Ricca, Village Administrator Joy Morris and Clerk Michelle Carr-Bruce were also present.

Absent: Trustee Hoopingarner.

Quorum present.

Pledge of Allegiance.

Trustees Donley and Lawless motioned to approve the October 26, 2020 Board minutes and communications. Trustee Leibach pointed out a typographical error on page 2 regarding the time. The Clerk will correct prior to publication.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustees Donley and Carroll motioned to approve the November 4, 2020 Special Board meeting minutes.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustees Donley and Carroll motioned to approve the expenditures and supplementals.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

## DEPARTMENT HEADS

**Public Works- Randy Sweeter** presented the monthly report and spoke of demolition of structures on Buena Vista being completed this week and that mowing in the Village is pretty much done for the season. Randy noted that there has been a lot of street sweeping and wanted to remind residents not to put their leaves in the street or burn their leaves in the street.

Randy stated that Ameren has completed the gas line project and that he and Pat Meyer will be checking out the properties where Ameren obtained temporary easements to make sure they are all cleaned up.

Trustee Donley requested that the leaves and burning information be placed on the website.

**Police Chief Fred Kern** presented the Police Department monthly report and spoke of a burglary, stolen keys and one stolen vehicle at the Express Lube. It was stated that it was committed by the same individuals that had previously stolen vehicles earlier this year and that had stolen several guns in Creve Coeur. ATF was involved in the investigation and our officers did a great job. Chief Kern urges residents to please lock up your vehicles and property.

Chief Kern spoke of an arrest made for embezzlement of funds at MSC, a vehicle dumped in Bartonville after it was stolen in Peoria was recovered from a Church parking lot at 6005 Adams Street, a gun theft from a residence and a gun theft from a vehicle.

2 employees are off for 14 days due to COVID.

Trustee Donley questioned if Chief Kern obtained the information about essential employees for the Village's COVID policy to Joy. Chief Kern stated that he did not and that he knows that there are different rules for the police and he left it up to the employees. Trustee Donley stated she believed that Chief Kern had stated that he had those specific rules and was going to get it to Joy, Chief Kern disputed this statement.

Attorney Jump stated that he wasn't at the meeting but an officer could be considered a critical infrastructure employee. A typical employee, if exposed could be quarantined for 14 days. A critical infrastructure employee could have a lessor time of quarantine. Attorney Jump noted that he was just summarizing the information and that if an officer is testing positive, they should generally be going home. Trustee Carroll reiterated that Trustee Donley was correct regarding the request from Chief Kern and verified that employees should be wearing masks when social distancing isn't able to be achieved. Village Administrator Joy Morris suggested the matter be tabled until completed.

Mayor Ricca stated that the COVID policy doesn't have anything about essential employees. Attorney Jump stated that he can review and a meeting can be set to review. Chief Kern would like exposure and contact wording defined. Trustee Zachman was upset that no

one had seen the policy and it needs to be done asap. Attorney Jump stated that Attorney Russo did review the most recent policy that they received. Joy stated that was not necessarily the fault of the Attorney and that it was an internal, she also noted that Human Resources have given the employees directions.

Trustee Lawless asked if the squad cars going home issue had been resolved. Chief Kern stated that the Interim detective, Officer Schumm, himself, Deputy Chief and the K9 officer (until the car is cleaned and returned). Trustee Zachman questioned the part-time detective taking the car home. Mayor Ricca reminded Trustee Zachman that the part-time detective issues were grievance matters and would be discussed in closed session.

Trustee Leibach questioned if the cars were decontaminated and Chief Kern responded "Yes, today".

**Fire Chief Mike Cheatham** presented the monthly Fire Department report and stated that the department was on track to have 800 calls for the year. Chief Cheatham spoke of the \$1,000 grant provided by Illinois American Water for protective equipment being received and that ILAWC gives out \$87,000 to fire departments in Illinois. Trustee Carroll questioned if this was a grant that the fire department applied for and it was stated that it was. Trustees Carroll and Donley both thanked the Chief and the department.

Chief Cheatham also spoke of a virtual tour of the fire house taking place tomorrow and fire drills of schools being completed.

It was stated that 3 calls last week were confirmed as COVID positive cases and that numbers were increasing. Chief Cheatham urged all to wear masks and socially distance.

The airport disaster drill was virtual this year and it went well. Drew Zachman represented the Bartonville Fire Department and Chief thanked him for the great job.

Chief Cheatham thanked the residents of the Village for their support regarding the advisory question on the ballot.

There were 18 fire calls and 52 rescue calls = 4,123 manhours for the month of October. Mayor Ricca thanked Chief and the department for saving the Village \$75,152 for the month and \$676,637.50 year-to-date.

**Parks/Recs- Heidi Rhea** presented the monthly report and spoke of the Park Committee voting affirmatively on the following items:

- To work with the Limestone High School Key Club in the planting of a tulip garden near the Garfield Ave. entrance.
- To request funds for a permanent part-time park employee to maintain the landscaping, the trash, and the new dog park.
- To pay Limestone High School woodshop \$125 for two entrance signs, one for Lauterbach and one for Mendenhall, to match the signs at Alpha Park. Limestone High School Art Club will paint the signs at no charge. Signs will be place in the late Spring 2021.
- Port-a-potties will be rented for the Holiday Party on November 28th

Heidi stated that the Park committee has sold 70 of the 100 Christmas trees; trees will be set up on Saturday, Nov. 21; Holiday Party on Saturday, November 28 with tree lighting at 5:30pm. Volunteers are needed to help set up the Saturday before, the day of, and to help work during the event.

Heidi gave the following Holiday Party Update:

- Santa and Mrs. Clause will be at the North Pole, viewable through the windows and able to hand out candy canes through the window (masked).
- Entrances blocked off; walking and driving through begins at Pool; parking available by clubhouse for those who are unable to walk
- Clubhouse - Letter writing to Santa
- Pavilion 1 - Fireplace, popcorn and crafts bagged for pick up
- Pavilion 2 – Choir
- Drink station - hot cider; hot cocoa
- North Pole -- Santa & Mrs. Claus
- Hayrack rides (social distancing in place) from pool to North Pole
- Punch card at each stop to win a prize
- Trees are set Saturday, November 21st and ready to decorate Monday, November 23<sup>rd</sup>.

Trustee Carroll questioned if the park committee had reached out to the school clubs for volunteers and suggested that this might help the students obtain service hours. Heidi thanked Tim for the suggestion.

Trustee Carroll questioned if hand sanitizing stations would be included in the port-a pottie rentals. Heidi stated that hand sanitizer was provided in each port-a-potty.

Trustees Donley and Leibach motioned to approve the purchase of tables and chairs for the club house.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Heidi and the Park Committee were praised by all for their amazing organizational skills. Heidi thanked everyone and reminded everyone that volunteers are needed.

## VILLAGE ATTORNEY

Attorney Chris Jump advised that the matter of the MOU motion be voted on after an executive session under 5 ILCS 120/2 (c) 2.

## MAYOR

Mayor Ricca made the November 9, 2020 Declaration of State of Emergency.

Mayor Ricca declared the November 9, 2020 Executive Order regarding COVID-19 standby crew.

Mayor Ricca read the Eagle Scout Proclamation for Kendall Tom.

Trustees Donley and Zachman motioned to approve the letter of support for GPSD subapplication re: BRIC FEMA grant.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

## VILLAGE ADMINISTRATOR

Trustees Carroll and Donley motioned to approve the authorization to pay Victoria Kline Zook \$504.00 subject to an appropriate release being signed by her and approved by the Village for auto repairs due to mower incident on 10/19/20.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustees Donley and Lawless motioned to approve the payment to Schindler and Sons \$1,975.00 for invoice # 131504- bell on FH #1 repairs.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

## VILLAGE CLERK

Trustees Donley and Carroll motioned to approve payment in the amount of \$775.00 for the IML yearly membership invoice.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustees Zachman and Carroll motioned to approve **RESOLUTION #678**- A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE – 2021 MFT Day Labor 21-00000-00-GM.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Clerk Carr-Bruce noted a report sent to the Trustees detailing the Village Website usage increasing 242% since January 2021 and she noted that the residents appear to be receptive to the website. Trustees Donley and Carroll thanked Michelle for her work coordinating the website submissions.

## TRUSTEE REPORTS

**Trustee Donley** questioned were we were with COVID policy. Mayor Ricca stated that we just needed to have the essential employee information in the policy. A special Board meeting was set for Thursday, November 12, 2020 at 5:00 p.m. to discuss and pass the Village of Bartonville COVID policy.

**Trustee Leibach** expressed his heartfelt sympathies to the Brignall family on Sunday's passing of Mrs. Brignall. Fred noted that Mrs. Brignall had resided in the Village for decades and that she was a former nurse at the State Hospital.

Trustee Leibach also expressed concerns regarding families at a local restaurant observed without masks when not eating and urged citizens and the like to stay social distanced and to wear their masks. Fred noted that as an employee at OSF he knows firsthand that the positive cases are on the rise and has heard they are at Unity Point Methodist.

**Trustee Carroll** questioned if Trustee Lawless had heard anything from Dane Simpson regarding the information that he was going to be getting regarding the responsible bidder ordinance. Trustee Lawless stated he had not received any further details. Trustee Carroll will be reaching out to Dane.

Trustee Carroll wanted to continue to urge people to use common sense when they are out and about by using their masks and socially distance themselves during this pandemic. Tim echoed Trustee Leibach's statements and noted that there are a lot of people out and about not wearing masks and this needs to stop.

### Trustee Zachman

Trustees Zachman and Carroll motioned to approve moving forward with Kuhl & Company/ICRMT for liability & work comp 20/21 insurance renewal.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustee Leibach and Mayor Ricca thanked Joy for all the work, time and energy put into obtaining the quotes and contract.

Trustees Zachman and Carroll motioned to approve payment in the amount of \$400.00 to Steve Gibson for Softball director duties to be paid out of 01-535-037.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustee Carroll questioned if there would be a future finance committee meeting to discuss a softball director contract. Trustee Zachman affirmed that there would be one soon.

Trustees Zachman and Carroll motioned approve a closed session pursuant to 5 ILCS 120/2 (c) 1 of the Open Meetings act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body and 5 ILCS 120/2 ( c ) 2 of the Open Meetings act to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Ayes: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustee Zachman expressed his condolences for the passing of Mrs. Brignall and called her a great woman.

Trustee Zachman wished to echo the sentiments of the other Trustees regarding masking and being socially distanced and wanted all to use safety precautions. Drew wanted everyone to look out for each other.

**Trustee Lawless** provided good news regarding Ameren providing and installing a furnace for a resident on Depot Street that was impacted by the flooding. Trustee Lawless also spoke of an anonymous individual whom isn't a resident but is a reader of the Limestone Independent News donating \$1,000 to that same Depot Street resident. Bob thanked the Limestone News for putting that story in the paper and thanked the individual for their kind donation.

Trustee Lawless suggested that the Village produce and distribute a 14 x 16 inch or like size poster to distribute to businesses within the Village regarding masks. The Clerk suggested the tool kits provided by the IDPH for local businesses. The matter was added to the November 12, 2020 Special Board Meeting for review.

Joy thanked Bartonville Christian Church for all of their good works related to the flooding and noted how fortunate that the Village was to have them.

## **PUBLIC COMMENT**

Abul Asaad Amal, 3827 W Anchor Drive, Peoria IL. questioned the ability to open a smoke shop in the building across to the street. Mayor Ricca stated that it could not be a multi-use building and that they would have to follow all of the local and State ordinances. Trustee Carroll questioned if the shop would have cannabis. It was stated that it would only be for tobacco. Trustee Zachman questioned if this should go to a committee meeting. Mayor Ricca stated that the individual would be able to apply without committee consideration if they follow the Village and State codes. It was also stated that no alcohol would be sold or consumed and that there was not believed to be a State code regarding distance for the sale of tobacco.

Meeting moved to closed session at 7:07 p.m.

At 8:23 meeting moved to regular session with roll call

Present: Trustees Donley, Leibach, Carroll, Zachman, Lawless, Mayor Ricca, Joy Morris, Michelle Carr-Bruce, Attorney Chris Jump.  
Absent: Trustee Hoopingarner. Quorum present.

With no further discussion brought before the Board and no further Public Comment, the meeting was adjourned at 8:25 p.m.

Michelle Carr-Bruce, Village Clerk