

VILLAGE OF BARTONVILLE BOARD OF TRUSTEES MEETING MINUTES

March 08, 2021 6:00 p.m.

Mayor Ricca called the March 8, 2021 Board of Trustees meeting to order at 6 p.m. with roll call.

Present: Trustees Donley, Leibach, Carroll, Zachman, and Lawless.

Absent: Trustee Hoopingartner. Quorum present.

Mayor Ricca, Attorney Jump, Village Administrator Morris and Clerk Carr-Bruce were also present.

Pledge of Allegiance.

Trustees Carrol and Donley motioned to approve the February 22, 2021 Board Minutes and communications.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None. Motion passed.

Trustees Carroll and Donley motioned for the approval of the expenditures and any supplementals.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None. Motion passed.

DEPARTMENT HEADS

Public Works- Randy Sweeter presented the department’s monthly report and spoke of salt reserves being satisfactory as they had purchased the total allotment.

Street sweeping has started and there has been a lot of debris.

Bucket truck is totally out of commission. Randy stated that there is one down by Clinton, but it is a little more than what we would like to spend. Mayor Ricca questioned how much it would be to repair the bad cylinder in the truck and Randy stated that the truck had excessive rust and it might be throwing good money after bad. Selling the current bucket truck was mentioned and Randy expressed they would most likely only receive scrap price for it.

Randy spoke of lowering the FY 22 Street Improvements by \$19,000 by removing the area south of Keystone and then putting that area first in line for FY23.

Monthly Public Works pickups were mentioned. Randy has been going over the budget and hopes to resume it in April. The Mayor stated if we don’t resume it, he fears the items will end up in the gullies and ravines. Trustee Zachman reminded residents that the trees and limbs from the recent storms have been picked up by Public Works in the last few weeks and if there was some that still needed removed, please call Public Works. Information is available on the Village website.

Fire Chief Mike Cheatham presented the department’s monthly report and spoke of training starting in April that will proceed in small groups and masks being required.

March 1st - March 5th is “Severe Weather Week” and fact sheets will be given to the Clerk for the Village web site.

Chief Cheatham thanked Limestone Community High School for the use of the cafeteria for CPR certification public safety training.

PSAP- Peoria will be in Bartonville's 911 building for another 4 weeks. Chief encouraged those that hadn't seen the addition to take a tour.

Mayor Rlcca thanked Chief Cheatham and the Fire department for saving the Village \$70,175 for the month, minus their small stipend and \$137,077.50 year-to-date. There were 4,010 manhours for the month of February and a total of 76 calls for service. 21 were fire calls and 55 were rescue.

Parks/Recs- Heidi Rhea presented the Parks monthly report and thanked Derek Roemer for stepping in and the work he has done when she has been out.

Heidi gave a tulip garden update and stated that tulips to be planted this spring and a mulched walkway created by the Limestone Key club.

Christmas Party 2021 is Derek's "baby" and it was stated that sub-committee was created and volunteers are welcome.

Heidi mentioned that there are COVID questions regarding basketball nets, port-a-potties, pavilion, and club house rentals. The committee is prepping the clubhouse for public rentals. The committee will discuss the COVID directives in the next finance committee meeting and the rental agreement with finance committee and Joy (insurance) and will return to board for final approval of agreement.

Trustees Carroll and Zachman motioned for the approval of the 2021 Concerts in the Park dates as June 26, July 24 and September 11, 2021. (Saturdays, 6-9p.m.)

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustees Carroll and Zachman motioned to approve the purchase of 5 5-1/2ft Pole Mount Silhouette Falling Stars at the price of \$354.00 each at a total price of \$1,770.00.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

The requests for a new clubhouse door and the pickle ball court were deferred to the next finance committee meeting after discussion indicated that these items were not appropriated for in the FY 2021 appropriations. Trustee Zachman would like to stay on the same line of spending as the Village had done with the Police Department and their last request for a new squad car being deferred because it was not allocated in appropriations.

Trustees Carroll and Zachman motioned to approve the Army medical company and Army transportation company March 12, 13,14 training dates at the parks and the Public Works lot. It was requested that certificate of liability insurance be provided.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

Trustee Leibach thanked Heidi, Derek and the committee, told them to keep up the good work and mentioned that they had cut their budget by 65% and had only spent 35%.

Attorney Jump expressed concern with the motion for the training dates for the Army companies not being on the agenda. The Clerk apologized for the possible misunderstanding of the need for a motion as she thought this was something that was normally done by Mayor approval.

MAYOR

Mayor Ricca made the March 8, 2021 Declaration of State of Emergency.

Mayor Ricca made the March 8, 2021 Executive Order regarding COVID-19 standby crew.

Trustees Zachman and Carroll motioned to approve liquor bond and class D liquor license for TAY CAM LTD. dba Goldie's Pizza and Slots II pending completion of ISP background check results. Chief Cheatham reminded those present of the necessity of an occupancy inspection. The Clerk will advise the applicant and pass along the Chief's contact information.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None. Motion passed.

Attorney Jump did a red-line review of the proposed Comcast franchise fee agreement with the Village. These documents are available for review on the Village calendar and at the Village Hall.

Trustees Carroll and Zachman motioned to approve March 22, 2021 at 6:00 p.m. as the date and time for the Comcast Franchise Fee Public Hearing.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None. Motion passed.

Trustees Zachman and Donley motioned to approve the resignation of Police Officer Lisa Shutt.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None. Motion passed.

VILLAGE ADMINISTRATOR

Village Administrator Joy Morris reminded all that the end of the fiscal year is April 30th and that if invoices are to be paid within this fiscal year, they are to be turned in no later than April 19th so that they may be paid by April 26th. Joy stated that with the due dates of the Village Visa cards being the 12th of every month, if the charge isn't on the April 12th bill, it will be on the next fiscal year budget.

Trustees Carroll and Zachman motioned for the authorization to pay K9 insurance invoice in the amount of \$790.00. It was stated that this line item was not on FY21 appropriations due to letting the previous insurance lapse and the passing of the previous K9, but it is now a line item after discussion in committee.

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None. Motion passed.

Trustee Zachman questioned Joy if the end of the fiscal year budget was May 1 or the end of May. Joy clarified again that the end of the fiscal year is April 30th.

Trustee Zachman stated that this year has been kind of rough on the Department heads and we've told them to be frugal with their spending and hates to see them have only until April 19 and not give the whole month of April to be able to spend the full amount of their budget.

Joy's response was that Christmas comes at the same time every year budget time comes at the same time every year and in order to get the bills in and paid by the deadline of April 26th is to have them in by the 19th which is the protocol that we have always followed.

Trustee Zachman stated that he would be even willing to add a special Board meeting if other Board members were in agreement, to pass some bills so that those Department heads would have the time to use their full amount. Joy reminded the Board of the overtime that this would incur.

Mayor Ricca stated that the Department heads know in advance and they know that they have until mid-April.

Trustee Lawless stated that it's not just the case of when the bill gets turned in, but when it's paid and that we have to allow that payment to be made. Trustee Lawless went on to say that if it's turned in at the last minute to be able to get it on the books, it can be difficult to get it paid in the fiscal year if you only have a day or two to do that.

Trustee Carroll stated that if an emergency comes up, we can look at it, but with Joy making that announcement right now, it's basically putting the Department heads on notice that they have about three to four weeks to make it happen. Trustee Carroll stated if they can't make it happen in three or four weeks, what makes us think they can do it in five weeks.

Trustee Donley stated that she believes it's a slippery slope that we should not get involved with and agreed with Joy. Trustee Donley noted that emergencies could be reviewed.

Trustee Leibach concurred with the other Trustees.

VILLAGE CLERK

Clerk Carr-Bruce spoke of the Zoning Board meeting that was held on March 2, 2021 and that all members of the Zoning Board were in favor of the proposed Ordinance to approve the rezoning from R1 to R2 for 2 Sandalwood Lane.

Trustees Donley and Zachman motioned to approve **ORDINANCE #1845** - AN ORDINANCE TO AMEND THE ZONING MAP OF THE VILLAGE OF BARTONVILLE, ILLINOIS (2 Sandalwood Ln. R1 to R2).

Ayes: Trustees Donley Leibach, Carroll, Zachman, and Lawless.

Nays: None.

Motion passed.

TRUSTEE REPORTS

Trustee Donley- No report at this time.

Trustee Leibach thanked Boy Scout Troup #200 for hosting a chicken noodle dinner fundraiser in LCHS parking lot on Saturday. Trustee Leibach noted that all the Boy Scouts and their helpers had masks on and the event was very organized.

Trustee Leibach set an Economic Development committee meeting for March 11, 2021 at 6:00 p.m. to discuss The Spot Coffee wishing to put a building in the Park. Mayor Ricca requested the Attorney Jump be present via zoom for this meeting.

Trustee Leibach expressed concern with some lack of masking of individuals in public and Village employees in Village vehicles.

Trustee Carroll- No report at this time.

Trustee Zachman reported that budget discussion with Randy from Public Works will begin this Friday and in the next week or two, he will be meeting with the Fire Department, Police Department and Administration. It was stated that the Park budget had been completed. Drew stated that the goal was to have these done in March and meet at the beginning of April. Drew will be reviewing with the Clerk any items that need to be finalized in finance.

Trustee Lawless- No report at this time.

PUBLIC COMMENT

Chief Cheatham reminded the Mayor of the need for a committee meeting for the Bethel Lutheran Church fence issue. Mayor Ricca would like Randy and Pat to review. Joy questioned if a fence notification form had been filled out by the Church as one hadn't been received. A Public Works committee meeting was set by Mayor Ricca for Monday, March 15, 2021 at 6:00 p.m. to discuss.

With no other business being brought before the Board, the meeting was adjourned at 7:35 p.m.

Michelle Carr-Bruce, Village Clerk.