

**VILLAGE OF BARTONVILLE BOARD OF TRUSTEES SPECIAL MEETING MINUTES**  
**Tuesday, May 31, 2022 6:00 p.m.**

*Leon Ricca, Village President of the Village of Bartonville, as head of the public body, as defined in subsection (e) of Section 2 of the Freedom of Information Act, has determined that an in-person meeting or a meeting conducted under the Illinois Open Meetings Act is not practical or prudent because of a disaster, as defined in Section 4 of the Illinois Emergency Management Agency Act, which has been declared by the Governor of the State of Illinois. The Village of Bartonville is covered by the disaster area declared by the Honorable Governor J.B. Pritzker.*

*Further, pursuant to the Open Meetings Act, this meeting (including open and closed portions thereof) will be conducted by video conference (via Zoom). The Village President will be physically present at the meeting location, Village Hall, located at 5912 S. Adams Street, Bartonville, IL 61607. All other requirements of 5 ILCS 120/7(e) will be followed.*

Mayor Ricca called the May 31, 2022 Board of Trustees Special Meeting to order at 6:02 p.m. with roll call.  
Present: Trustees Leibach, Carroll, Donley, Rhea, and Bentley.  
Absent: Trustee Helms. Quorum present.

Also present: Mayor Ricca, Attorney Jump, Chief Segree, and Clerk Carr-Bruce.

Pledge of Allegiance.

**MAYOR**

Mayor Ricca made the May 31, 2022 Declaration of State of Emergency.

Mayor Ricca made the May 31, 2022 Executive Order regarding COVID-19 standby crew.

Trustees Donley and Carroll motioned to approve a closed session pursuant to 5 ILCS 120/2(c)(1).

Meeting moved to closed session at 6:06 p.m.

Meeting moved to regular session at 6:17 p.m. with roll call.  
Present: Trustees Leibach, Carroll, Donley, Rhea, and Bentley.  
Absent: Trustee Helms. Quorum present.

Also present: Mayor Ricca, Attorney Jump, Chief Segree, and Clerk Carr-Bruce.

Trustees Carroll and Donley motioned to approve the hiring of Terry Beckman as Public Works Superintendent at \$62,500.00 per year with 3.25% increases (annually, beginning 5/1/23), 2 weeks of paid vacation, \$600.00 in clothing allowance. These terms and any Mayoral approved additional terms will be listed in employment agreement that would become effective June 1, 2022 and end May 12, 2025.

Ayes: Trustees Leibach, Carroll, Donley, Rhea, and Bentley.  
Nays: None. Motion passed.

Mayor Ricca stated that he had met with Jim McKenna today regarding a Code Enforcement role. Jim McKenna is currently our plan reviewer, site inspector, and building inspector. Mayor Ricca suggested that if Jim took on the position, he would work full-time at Ordinance Enforcement first to get problem properties in line.

Trustee Carroll was concerned about about the time allotment for the position with the other duties. It was questioned if Jim would be a certified police officer and the answer was no. Safety concerns were brought up and Mayor Ricca stated that the timing to get someone as qualified (regarding knowledge of Ordinances, Zoning, inspections, and Officer interaction) as Jim was now.

It was stated that Lee Kuhlman had been assigned 1,560 hours a year (3 days a week in summer, 2 days a week in fall).

Chief Segree noted the strict guidelines on access to LEADS. It was suggested that Officers could write the report with information provided by Jim and then give any further needed information to Jim.

It was stated that currently, it has been an issue getting the officers on duty to do ordinance violation work. Chief Segree stated that he would be okay with the responsibility and directing officers to assist.

Trustee Helms enters meeting electronically at 6:30 p.m.

Trustee Leibach gave kudos to Jim McKenna for offering to step up into the role and stated that he had no doubts that Chief Segree will step up with assisting. He requested that Jim be thanked for him.

Trustee Leibach questioned the right of Brett Ragon posting about Police Officer positions. The Clerk reminded Trustee Leibach that Brett Ragon is the Chairman of the Civil Service Commission.

Tim Carroll would like for specifics to be ironed out.

Trustee Carroll exited the meeting at 6:33 p.m. due to another commitment.

Trustee Leibach questioned if there was an update on the Fire Department Stand-by crew. Mayor Ricca stated that there was not and Attorney Jump stated that if there would be an update, he would prefer to speak on it in closed session first.

With no public comment and no further business being brought before the Board, the special meeting was adjourned at 6:35 p.m.

Michelle Carr-Bruce, Village Clerk.