

VILLAGE OF BARTONVILLE BOARD OF TRUSTEES MEETING MINUTES

Monday, February 13, 2023 6:00 p.m.

Leon Ricca, Village President of the Village of Bartonville, as head of the public body, as defined in subsection (e) of Section 2 of the Freedom of Information Act, has determined that an in-person meeting or a meeting conducted under the Illinois Open Meetings Act is not practical or prudent because of a disaster, as defined in Section 4 of the Illinois Emergency Management Agency Act, which has been declared by the Governor of the State of Illinois. The Village of Bartonville is covered by the disaster area declared by the Honorable Governor J.B. Pritzker.

Further, pursuant to the Open Meetings Act, this meeting (including open and closed portions thereof) will be conducted by video conference (via Zoom). The Village President will be physically present at the meeting location, Village Hall, located at 5912 S. Adams Street, Bartonville, IL 61607. All other requirements of 5 ILCS 120/7(e) will be followed.

Mayor Ricca called the February 13, 2023 Board of Trustees meeting to order at 6:00 p.m. with a roll call.

Present: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Absent: None.

Quorum present.

Also present: Attorney Jay Scholl and Clerk Carr-Bruce.

Pledge of Allegiance.

Trustees Donley and Carroll motioned for the approval of the January 23, 2023 Board minutes and communications.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None.

Motion passed.

Trustees Carroll and Donley motioned for the approval of the expenditures and any supplementals.

Ayes: Trustees Helms, Carroll, Donley, Rhea, and Bentley.

Nays: Trustee Leibach.

Motion passed.

DEPARTMENTS

Public Works Superintendent Terry Beckman presented the monthly report and spoke of tree cutting being almost completed and the lift that was rented going back. The remaining trimming can be completed "on foot".

Between 40 and 50 tons of millings were used to fill potholes at Mendenhall and it looks much better.

Employees are working in the shop doing maintenance on mowers.

Terry spoke of being able to rent a tractor mower that can cut hillsides, thick grass, trees, and bushes for \$6,500.00 per month, but was able to find one for sale by Hollis Township.

Trustee Carroll noted that Hollis had just put \$13,000.00 in repairs to this machine and replaced all the hydraulic systems, so we're getting something that should be fairly easy. It was stated that Hollis was getting a new one for approximately \$150,000.00. Terry indicated that he has tested it out and it was in good shape. Everything works well and it will work out nicely for the Village.

An intergovernmental agreement will need to be obtained by Terry, reviewed by Attorney Scholl, and signed by the Village.

Trustees Carroll and Donley motioned to approve the purchase of a 1997 John Deere Model #6400 Tractor/Mower for \$17,000.00 using capital expenditures.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None.

Motion passed.

It was noted that the Village may have to return \$2,500 from the sale of the 2002 International 4900 Dump Truck (Ordinance #1869-passed 12/12/2022). The inspector from the auction site stated that the vehicle checked out and all was

fine when vehicle was driven out of our lot, but the vehicle then lost a lot of oil and 16 gallons of antifreeze on the way to Indiana. The new owner had to spend between \$4,000 and \$5,000 to replace oil pan and head gasket.

Police Chief- Tony Segree presented the monthly Board report and stated that the recent fire at 10 McClure is under investigation.

Assistant Fire Chief- Drew Zachman presented the monthly report and stated that there were 6 fire and 58 rescue calls for a total of 64 calls in January, equaling 1,812 man-hours.

Drew stated that the Fire Department was dispatched to 10 McClure at 5:07 p.m. on February 9, 2023 and when they arrived on the scene, there was heavy smoke and fire in the basement, fire on the first floor. The structure is 4,500 square feet and they put two engines on the scene very quickly. The MABIS box was activated, the Air Guard firefighters and Peoria were also called. The Illinois State Fire Marshal's office was notified to do an investigation on the fire and once something is known, an update will be given. Mayor Ricca requested insurance company contact information once they have requested a fire report.

Parks/Recs- Heidi Rhea reviewed the Park Improvements that took place in 2022.

- Pavilion updates at Alpha Park.
- Pavilion updates at Lauterbach Park.
- Christmas Party and 300 trees sold.
- Bridge at Alpha Park.
- Hired two part-time workers at 10 hours a week for trash pick-up and park maintenance.
- Pickle Ball Court opens.
- Expanded Memorial Garden.
- 4 concerts in the park.
- 3 new memorial benches.
- Completed electrical upgrades to north end of Alpha Park.
- New entrance sign at Mendenhall with landscaping.
- New landscaping at Lauterbach Park.
- New trees at entrance sign at Airport Road.
- New sink at Alpha Park Clubhouse.
- Sled Library.
- Began work with PAMBA to build one mile trail at Lauterbach.

Mayor Ricca stated that they had all done a great job and we are lucky to have so many volunteer like them. Heidi stated that she will pass that along.

Heidi noted that they are going to have four more concerts in the park this year and she has three of the four bands booked. Heidi will hopefully let us know the dates at the next meeting.

Village Engineer- Pat Meyer believes it's a matter of principle and that we would like to the contractor to stand behind their work for at least one year with a warranty.

Trustees Donley and Carroll motioned to accept all proposals and award the fog coating to Porter Brothers in the amount of \$53,124.90.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None.

Motion passed.

Trustees Carroll and Leibach motioned to accept all proposals and award the seal coating to Porter Brothers in the amount of \$227,424.88 because Cullinan will not honor the 1 year warranty. The bids came in approximately \$20,000 under the estimate. The Village will keep the \$20,000 in the budget for a contingency for any unforeseen circumstances.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None.

Motion passed.

Pat spoke of an email Michelle forwarded regarding hazard mitigation and had feedback. Pat said that he wanted to make us aware of PPUATS opportunities and that sometimes they're years in advance. He and Heidi spoke of some big picture items (bike trail) that could fit into some programs and that Tim spoke of Garfield needing work. Pat felt that it was a worthy discussion that we should be including in public works committee meetings. Garfield was overlaid in 2013 (cost about \$750,000) and originally done in the 1980's. The only way to actually fix it is to tear it out and replace it which is probably triple the cost (approximately \$1,000,000) of either overlaying over the top. An overlay means that within six months to a year, the cracks come back through and get worse and worse. We could band aid it for another three to five years. Pat stated we need to think about those big picture items, whether it's a bike trail, or whether it's a major thoroughfare, and that's what we're trying to do with Adams Street. When these opportunities come up, we try to put our name in. Pat is looking forward to discussing further in a future meeting.

MAYOR

Mayor Ricca made the February 13, 2023 Declaration of State of Emergency.

Mayor Ricca spoke of forming and appointing individuals to an Economic Advisory Committee to assist in ideas and reviewing a new comprehensive plan that Tri-County Regional Planning. Confirmation of one of the individual and an addition of another was spoken of. Mayor Ricca doesn't want himself or the Board of Trustees running the meetings and notices of the meeting agendas will be required.

Trustees Rhea and Carroll motioned to approve the Mayor's appointments to a new Economic Advisory Committee.

Ayes: Trustees Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: Trustee Helms.

Motion passed.

The list of appointments to the new Economic Advisory Committee are as follows:

- 1) Tom Stagg
- 2) Jared Vogel
- 3) Scott Jackson
- 4) Derek Roemer
- 5) Georgia Brignall Mason
- 6) Loren Peacock
- 7) Ashley Campbell
- 8) Drew Zachman
- 9) Pat Knaak
- 10)

Mayor Ricca spoke of the crime prevention grant and the necessity of submitting expenses for the total amount of \$250,000. One of the items disallowed by the grant was policy training costs for years two through five. Mayor Ricca would like to add a 2nd police car to the grant (1st car = K9 vehicle) that can be used as either the Chief's car or for and Ordinance Officer. The Village would be submitting over the \$250,000.00 in expenses for the grant and whatever the grant won't pay for the 2nd vehicle can be taken from Police Department capital expenditures line item.

Mayor Ricca thanked Jennifer Allison from Dave Koehler's office. It was stated that we were not getting any response regarding grant questions and Jennifer reached out to DCEO and got the ball rolling to get those answers.

This is the Village's sixth revision to the grant application and numbers are now lined up even though some of the costs on the items are now higher than they were at the end of December 2022. Deadline is end of the fiscal year for the State (June 30).

Trustees Leibach and Carroll motioned to approve purchasing and submitting 2nd Police vehicle to crime grant application.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None.

Motion passed.

VILLAGE CLERK

Trustees Rhea and Donley motioned to approve **ORDINANCE #1871** -AN ORDINANCE AUTHORIZING THE SALE OF AN ITEM OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BARTONVILLE (1992 Chevrolet C3500 Truck, VIN: 1GBKC34F4JN106845).

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.
Nays: None. Motion passed.

Clerk Carr-Bruce thanked Village Bookkeeper Joan Garber for all of the hard work that she had put into the audit process and the most recent financial report.

TRUSTEE REPORTS

Trustee Leibach echoed the Clerk in her thanks of Joan and noted that Joan had stayed over on Thursday to assist him.

Trustee Leibach thanked 2 gentleman whom work at O'Reilly for coming out to his car and assisting him. Fred stated that it was a nice business to have in town.

Big Mike's Donuts was thanked for their donation to Oak Grove PTO for an auction.

Street light outage reporting was questioned. It was stated to let either Public Works know or contact the Police and try to get a pole number or exact location if possible. Trustee Leibach requested that Police Officers report when lights are out.

Trustees Carroll and Leibach motioned to approve leasing 3 police vehicles from Enterprise Lease (\$ 1,378.32 Total Monthly Rental x 3).

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.
Nays: None. Motion passed.

Trustees Carroll and Donley motioned to give Mayor Ricca and/or Finance Chairman Carroll authority to execute an MOU between VOB and Great Plains Laborer's District Council Local 165. The MOU approves adjusting pay rate increases from 3.25% to 3.5% for the 5/1/2022 to 4/30/2025 union contract.

Clerk Carr-Bruce questioned if Public Works employees will they be made aware before the MOU is executed of the details and notified when the MOU is executed. Trustee Carroll affirmed this statement.

Mayor Ricca requested that Trustee Carroll be the go between with the Union and Attorney Jump. Trustee Carroll stated that he only has to plug in the wage numbers and send back. The attorneys will then reach out to the Union.

Trustee Leibach questioned if this was only an increase in the percentage rate from year to year of the contract or if it was for the bonus. It was stated that this was only for the percentage increase.

Roll call on the motions:

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.
Nays: None. Motion passed.

Trustee Donley asked about the sensitivity training. Mayor Ricca has emailed to a few companies and waiting on a response. Clerk Carr-Bruce will reach out to Kinga in West Peoria.

Trustee Rhea reminded those present of a joint Finance/Tech Committee meeting for Wednesday, February 15, 2023 at 5:30 p.m.

The Limestone Chamber of Commerce is hosting an after-hours event at the Library in March (close to their one-year anniversary) and Mayor's prayer breakfast in April. Heidi said it will be a good opportunity to meet some people and see what's happening in our communities.

Trustees Rhea and Donley motioned to approve purchase of two Clover Credit card machines for \$769.00 each with Clover connect service with possible service fees of \$360 per year if minimum pass through fees aren't met.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None. Motion passed.

Trustees Rhea and Donley motioned to approve the addition of 7 email addresses for Public Works employees and Fire Department leadership for a cost total of \$504.00 per year.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None. Motion passed.

Trustees Rhea and Bentley motioned to approve payment in the amount of \$300.00 per year the LOCIS module that enables paycheck stubs and W2's to be emailed.

Ayes: Trustees Helms, Leibach, Carroll, Donley, Rhea, and Bentley.

Nays: None. Motion passed.

PUBLIC COMMENT

Limestone Township Supervisor, Derek Roemer spoke of the Township being ready to hire their pool personnel and requested that if we know anyone interested in a summer job, send them to the Township Hall or to the website. They are hiring lifeguards and managers.

Derek announced that Peoria County had agreed to pay for the guardrail in front of Lauterbach park pickle ball court on Smithville.

With no public comments or further business being brought before the Board, the meeting was adjourned at 6:47 p.m.

Michelle Carr-Bruce, Village Clerk.