



REQUEST FOR LETTER OF ZONING VERIFICATION

A zoning verification letter is to verify the current zoning of a property. Zoning verification letters include a copy of the zoning map and documentation regarding the regulations of the zoning of the property in question. Zoning verification letters do not verify the status of the buildings or uses on the property- they do not certify the conformance or non-conformance of existing structures or uses- they do not verify compliance with parking regulations.

To obtain a zoning verification letter please complete the form and provide the appropriate fee. If the area of the request cannot be clearly defined by legal lot and block, the applicant must furnish a plat with the request or parcel map with site delineated. The fee for a zoning verification is \$100.00 A completed application along with the appropriate fee must be paid at the time of the request. A minimum processing time of 10 days is required. Any changes to the letter will constitute a new request and will require a new fee to be paid.

Applicants Name Phone Number Fax Number

Address of subject property Legal block Legal Lot

Legal description

PIN #

Name and address of person to whom the letter is to be addressed

Name and Address of person to whom the letter is to be sent

Signature of Applicant Date

**Village of Bartonville
Zoning Verification
c/o Village Clerk
5912 S. Adams St.
Bartonville, IL 61607**

Request Fee (\$100.00) _____

Form must be complete to process.